



NORTHERN
CIRCUIT

Marshalling Protocol

The Northern Circuit aims to give all those training to become barristers on our Circuit the best possible foundations and fair opportunities to learn.

We provide training on advocacy, the different jurisdictions and practice management to all pupils on our Circuit. We also seek to provide every pupil on Circuit with an opportunity to marshal with a judge in the jurisdiction of their choice. We are, and will always be, incredibly grateful to the judiciary who make this possible.

Aim: For each pupil barrister on the Northern Circuit to spend one day marshalling with a judge during their pupillage.

Scope:

This is not a scheme for mini-pupils; it is for those who are in their pupillage programme. As such, every participant will have completed their legal training, Bar training and will have been Called to the Bar.

Administration of the programme:

The programme will be administered by the Circuit Office on admin@northerncircuit.org.uk. It will be overseen by Helen Longworth of Nine Chambers.

For the judiciary:

- The marshalls will all be pupils in their first or second six.
- We are asking for one day of marshalling.
- Once a date has been set, please let the Circuit Office know where and when you will meet the marshal.
- Please meet the marshal before the court sits. Explain confidentiality, how to behave and give a summary of what the day's cases are about.

- There is no expectation for you to buy food for the marshal; they will be told to bring their own packed lunch. If you wish to purchase lunch for them that is fine but not required.
- If there is a point of the day when you need to ask the marshal to leave for a short time, please simply do so.
- It is possible that a pupil's own supervisor will appear before you at court on the day when their pupil is marshalling with you. The marshal may have worked on the case. We would ask you to have a conversation with them, and consider whether they can observe the case anyway, need to sit with another judge, need to sit out for that hearing or to reschedule the marshalling day.

For the pupils:

- Wear smart court attire but you should not wear court robes, wigs or bands if marshalling in the Crown Court.
- Ensure that you arrive at the point where you are meeting the judge at least five minutes early. If you are delayed, contact the Circuit office or your own chamber's clerks and ask them to let the court know so that the judge you are marshalling is not kept waiting.
- Be as polite, courteous and respectful as you will one day expect your own pupils and marshalls to be when your time comes. You can ask questions but make sure you only do so when it is appropriate and not disturbing work that the judge is doing. In court you should remain silent.
- Remember to thank the judge for their time.

Procedure to arrange a marshalling opportunity

- Using the Circuit's list of pupils and their supervisors, Clare will check which jurisdiction each pupil wants to marshal in and match them to one of our volunteer judges.
- The Circuit will provide the name of the pupil, their pupil supervisor(s) and their chambers to the judge.
- The judge will provide a list of appropriate dates, which will be passed to the pupil and their supervisor for a date to be agreed.
- Once the date is agreed, the judge should tell the Circuit Office where and when the pupil should meet them.

Any problems?

If there are any problems or concerns, contact the Circuit Office or any of those barristers overseeing the programme.